

Alverno College
Job Advertisement

Position Title: Adjunct Instructor

Date: 3/26/2025

Department: Psychology and Social Work

Status: Part-time

Reports To: Mikki Ray, Malena Taylor or Laura Rucks

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

The College is seeking applicants for an **adjunct instructor in undergraduate psychology, undergraduate social work and graduate community psychology programs** located in Milwaukee, WI.

Primary Function:

To teach classes in the undergraduate or college graduate program on a contractual basis as needed.

Primary Duties and Responsibilities

The following information is not meant to be all-inclusive. Other duties and responsibilities may be assigned as necessary.

All social work and psychology adjunct instructors at Alverno College collaborate in curriculum development, teaching, learning and assessment, and program evaluation within psychology and social work programs and the curriculum at large. Primary duties and responsibilities include:

- Teach a range of courses in either our undergraduate psychology, undergraduate social work, or Master of Science in Community Psychology programs.
- Undergraduate courses include introduction to the field, methods based, theory based, and electives.
- Graduate courses will be mainly counseling-focused, including assessment and interviewing skills as well as some advanced classes.
- Assess student and program learning outcomes.
- Develop and revise curriculum.
- Engage in ongoing professional development.
- Engage in scholarship activities related to program outcomes.
- Actively participate in professional organizations.

Qualifications

Undergraduate adjunct instructors

1. Master's Degree is required in a related field.
2. Significant professional experience in the field.
3. Strong communication skills with faculty, staff, students, and potential students.
4. Must have demonstrated leadership abilities and an understanding of student development, including the ability to balance student needs and take on an institutional perspective.
5. Strong commitment to quality teaching in the liberal arts and to the social justice mission of the college.
6. Experience teaching diverse learners using inclusive practices.
7. Requires the ability to implement learning management software and institutional systems to carry out the administrative functions of the course including use of Brightspace LMS and student information systems for recording course progress.
8. Requires the ability to work in a team setting and work effectively with a variety of audiences and departments.
9. Requires strong organizational skills and the ability to multi-task and prioritize.
10. Must be able to work evenings and weekends as necessary.
11. Preferred qualifications for social work adjunct instructors: current licensure as an APSW, LCSW, and/or SAC/CSAC.
12. Preferred qualifications for social work adjunct instructors: experience teaching diverse learners using inclusive practices.

Graduate adjunct instructor

1. Master's Degree in Counseling or Clinical Psychology required; doctorate required.
2. Significant clinical experience and licensure at the LPC or psychologist level.
3. Strong communication skills with faculty, staff, students, and potential students.
4. Must have demonstrated leadership abilities and an understanding of student development, including the ability to balance student needs and take on an institutional perspective.
5. Strong commitment to quality teaching in the liberal arts and to the social justice mission of the college
6. Research expertise or clinical experience with underserved populations.
7. Experience teaching diverse learners using inclusive practices.
8. Requires the ability to implement learning management software and institutional systems to carry out the administrative functions of the course including use of Brightspace LMS and student information systems for recording course progress.
9. Requires the ability to work in a team setting and work effectively with a variety of audiences and departments.
10. Requires strong organizational skills and the ability to multi-task and prioritize.
11. Must be able to work evenings and weekends as necessary.

Working Conditions

- Working onsite may be required depending on course.
- Hybrid and/or remote work possible depending on course.

How to Apply

Apply on-line at <https://www.alverno.edu/jobs/apply/login.php>

- Please attach a cover letter addressing essential qualifications, teaching experience, and plans for scholarship and professional development
 - Curriculum vitae (CV)
- A statement of teaching philosophy that incorporates commitment to issues of diversity, equity, and inclusion in teaching

Additional materials may be requested if selected for an on-campus interview:

- Two references that can be contacted with at least 2 years of knowledge of candidate in an academic or workplace environment ● Official graduate transcripts

Alverno College is an Equal Opportunity Employer and committed to workplace diversity.